



IRE EMPLOYEE TIMESHEET

IRE RECRUITMENT TIMESHEET FOR: _____ WEEK ENDING: _____

EMPLOYEE NAME: _____

DATE	TIME IN	TIME OUT	LESS LUNCH	TOTAL HOURS WORKED	Employee SIGNATURE	Job Location
			TOTAL WEEKLY HOURS			

We certify the total hours / mins shown are true and correct and should be invoiced accordingly by IRE

Authorized Signature: _____ Date ; _____

Employee timesheet to be returned signed to IRE by 10am every Monday morning

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